

Show Respect Online

*** DID YOU KNOW ...**

The word "etiquette" means behaving respectfully toward others. Some people use the word "Netiquette" to describe respectful behavior online. The word is a combination of "Internet" and "etiquette": InterNET + etiQUETTE = NETIQUETTE.

Unjumble to find the hidden words

1. irneentt _____

2. ptreoct _____

3. bdoy _____

4. repcftuesi _____

5. ctommunimy _____

6. olhine _____

*** WHAT DO YOU THINK?**

What are some differences between saying something aloud to someone and writing it in an email?

*** DO YOU REMEMBER ...**
How you can make sure your emails are clear and respectful?

1. Family Activity

Explain to a family member why it's important to 1). check whether you would say what's in the message to someone's face, 2). check for spelling mistakes, and 3). make sure you used capital letters correctly before you send an email message. Ask your family member to show you an email he or she recently received. Check to see if the sender could answer yes to all three questions. Then, see if you can identify the following: the sender's email address, the recipient's email address, the subject, the greeting, the body, and the closing.

2. Tech It Up!

Go online and check out an email from Arthur to Buster (<http://pbskids.org/arthur/games/letterwriter/email.html>). Can Arthur answer "yes" to each of the three email checkpoints? Hover over the text to see whether you can correctly identify each part of the email, including the sender's email address, the recipient's email address, the subject, the greeting, the body, and the closing. For a bonus, find the emoticon in the email!

3. Common Sense Says ...

Check before you send! Before you press "send" on an email or online message, ask yourself three questions: 1). Would I say what's in this message to someone's face?; 2). Did I check for spelling mistakes?; 3). Did I use capital letters correctly?

